

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians9<sup>th</sup> January 2026

Dear Parents / Guardians,

**Putonghua Extended Course**

We are pleased to inform you that your child \_\_\_\_\_ of S\_\_\_\_ ( ) has been selected to join the Putonghua (PTH) Extended Course, organized by Delia Group of Schools.

The course aims to nurture students' interest in learning Putonghua and enhance their proficiency in the language. Upon completing the ten-lesson course, students will be enrolled in the HSK Examination.

Details are as follows:

<b>Time:</b>	<b>10:00 am to 1:00 pm (Saturday)</b>
<b>Date:</b>	<b>January: 31<sup>st</sup></b> <b>February: 7<sup>th</sup></b> <b>March: 14<sup>th</sup>, 21<sup>st</sup>, 28<sup>th</sup></b> <b>April: 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup></b> <b>May 2<sup>nd</sup> and 9<sup>th</sup></b> <b>(10 lessons – All Saturdays)</b>
<b>Venue:</b>	<b>DELIA MEMORIAL SCHOOL (BROADWAY) - Rm203</b>
<b>Expenses:</b>	<b>The tuition fees and exam fees will be fully sponsored by the school.</b>

Please sign the reply slip for the e-notice **on or before 26<sup>th</sup>January, 2026**. Please remind your child/ward to attend the course punctually and be aware of safety.

Thank you for your kind attention.

Yours faithfully

K.C. Lo

Principal

**Reply Slip (PN\_2526\_152)****Re: Putonghua Extended Course**

Date: \_\_\_\_\_

Dear Principal,

I have read and understood the details of the Putonghua (PTH) Extended Course. I will remind my child, \_\_\_\_\_ of S\_\_\_\_ ( ), to attend the sessions punctually and participate actively throughout the course.

Name of the Parent / Guardian: \_\_\_\_\_ Signature: \_\_\_\_\_

Parent's / Guardian's contact details:

Phone number: \_\_\_\_\_ (home), \_\_\_\_\_ (mobile)