

DELIA MEMORIAL SCHOOL (BROADWAY)
Notice to parents/guardians

2nd December, 2025

Dear Parents / Guardians,

Student Helper for First Term Parents' Night

Our school's **First Term Parents' Night** will be held on **Friday, 1st December 2025**. As your child/ward is a student helper, he/she is requested to be on duty from 5:15 p.m. to 8:00 p.m. Students should wear a tidy school winter uniform/team uniform.

Please sign the reply slip **on or before Thursday, 4th December 2025**. Please remind your child/ward to attend the activity punctually.

Thank you for your kind attention.

Yours faithfully,

Lo Kuan Ch

K.C. Lo
Principal



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Reply Slip (PN_2526_122)

Re: Student Helper for First Term Parents' Night

Date: _____

Dear Principal,

Thank you for selecting my child/ward to serve the school. I will ask my child/ward _____ of S_____() to take part as the student helpers for the school's **First Term Parents Night**.

I declare that: I am /My Child is healthy, physically fit, and suitable to participate in the above activity.

Students should be aware of their health conditions and consider whether it is suitable for them to enroll in this activity. In case of doubt, please consult a doctor prior to the enrollment of activity.

Signature of Parent / Guardian: _____

Name of Parent / Guardian: _____