

**DELIA MEMORIAL SCHOOL (BROADWAY)**  
Notice to Parents / Guardians

3<sup>rd</sup> October, 2025

Dear Parents / Guardians,

**Inter-school Visual Arts Competition and trainings 2025-2026**

Your child/ ward has been selected to take part in the **Inter-school Visual Arts Competition and trainings 2025-2026**. Details are as follows:

<b>Date:</b>	<b>18<sup>th</sup> October, 2025 (Saturday)</b>
<b>Venue:</b>	Delia Memorial School ( <i>Glee Path</i> )
<b>Gathering Time &amp; Gathering Place:</b>	<b>8:15 am</b> Delia Memorial School (Broadway)'s General Office
<b>Other:</b>	1. School uniform/ PE Uniform 2. Bring Reference Book, extra art materials, etc.

In order to prepare for the competition, we will provide trainings arranged as follows:

<b>Date</b>	<b>Time</b>	<b>Venue</b>
06/10/2025 (Monday)	3:45 – 5:15 pm (1 hour and 30 mins – Drafting & Refining)	VA Room
09/10/2025 (Thursday)	3:45 – 5:45 pm (2 hours - Timed Painting Practice)	VA Room
15/10/2025 (Wednesday)	2:30 – 3:45 pm (1 hour and 15 mins – Timed Painting Practice) 3:45 – 4:00 pm (15 minutes – Debriefing)	VA Room

Please remind your child to attend the competition and trainings punctually. Please sign the reply slip and return it to Ms. Grace on **6<sup>th</sup> October, 2025**. Thank you for your attention.

Yours faithfully,



K.C. Lo  
Principal

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**Reply Slip (PN\_2526\_051)**

Date: \_\_\_\_\_

**Re: Inter-school Visual Arts Competition and trainings 2025-2026**

Dear Principal,

Thank you for informing me details of the Inter-school Visual Arts Competition to be held on 18<sup>th</sup> October, 2025. I will inform my child \_\_\_\_\_ of \_\_\_\_\_ (No. \_\_\_\_ ) to take part in the competition and trainings punctually.

Signature of Parent / Guardian: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_ Phone number of Parent: \_\_\_\_\_