

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians8th September 2025

Dear Parents / Guardians

S4 Traditional Chinese Tutorial Lessons

It is the school's aim to improve our students' academic performance, especially in major subjects. Chinese Language training can help students to be well prepared for their further studies. The tutorial classes will be small (no more than 35 students).

In order to provide more Chinese lessons for your child/ward, we would like to inform you that your child/ward has been selected to join the S4 TC Tutorial.

Course: Traditional Chinese
 Date: (2025: 18/9, 25/9, 2/10, 9/10, 16/10, 23/10, 30/10, 13/11, 20/11, 27/11, 4/12, 11/12)
 (2026: 12/3, 19/3, 26/3, 9/4, 23/4, 30/4, 7/5, 14/5, 21/5, 28/5)
 Time: 4:00p.m. to 5:00p.m.
 Venue: Room 224
 Teacher-in-charge : External Tutor

Students please promise that you will be committed to all the requirements of the course and attend lessons punctually. **A light demerit will be given if students have been absent twice without a parent's letter and a doctor's certificate.** Parents please sign the reply slip on or before 12th September 2025. Late submission will not be considered. Thank you for your attention.

Yours faithfully



Mr Lo KC
Principal

**Reply Slip (PN_2526_012)**

Re: Notice to Parents regarding 2025-2026 S4 Traditional Chinese Tutorial Lessons _S4 TC

Dear Principal,

I understand the details of the S4 TC Tutorial Lessons. I will remind my child/ward _____ of Class _____() to work very hard and attend the TC tutorial lessons punctually after school.

Name of the Parent / Guardian: _____

Signature of Parent /Guardian: _____ Date: _____

Parent's/Guardian's contact details: Phone number: _____ (home), _____ (mobile)