

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians25<sup>th</sup> September, 2023

Dear Parent / Guardian,

**S3 Study Skills Course 2023-2024**

Your child / ward \_\_\_\_\_ of Class \_\_\_\_\_ ( ) will take part in the Study Skills Course at school. It can improve his / her study skills in studying subjects.

The schedule will be updated as follow,

<b>Dates (Wednesday)</b>	<b>Time</b>	<b>Venue</b>
<b>24 October</b>	<b>3:45pm - 5:15pm</b>	<b>Room 213</b>
<b>7, 14, 21, 28 November</b>		
<b>12, 19 December</b>		
<b>23, 30 January</b>		
<b>27 February</b>		

If you allow your child / ward to join the above course, please remember to instruct him / her to attend the lessons punctually. Please also return the reply slip of notice to Ms. Cheung Chi Kwan not later than 29<sup>th</sup> September 2023. Thank you for your attention.

Yours faithfully,



K.C. Lo

Principal

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**Reply slip (PN\_2324\_044)**
**Re: Study Skills Course 2023-2024**

Date: \_\_\_\_\_

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above course and I agree my child / ward \_\_\_\_\_ of Class: \_\_\_\_\_ ( ) to take part in the Study Skills course I will instruct him / her to attend the lessons punctually.

Signature: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_