

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians1st September 2023

Dear Parents / Guardians,

Application for the School Fee Remission 2023-24

Please be informed that S4-6 students with financial need can apply for the school fee remission 2023-24. Application form can be collected from the school office or downloaded from the school website.

- (1) Applicants, including those who are receiving CSSA, are required to **submit the originals and copies of supporting documents together with the application form** to the school for Fee Remission approval.
- (2) For those who has applied for the School Textbook Assistance and / or Student Travel Subsidy from the **Student Financial Assistance Agency (SFAA)**. The school authority will refer to the "Eligibility Assessment Result" issued by the Agency to confirm the amount of the school fee remission, either full remission or half remission.

In 2023-24 school year, the school fees for S4-6 students are listed as follows:

Class	Inclusive Fees per Annum	School Fees	Total No. of Instalments
Secondary 4 & 5	\$3,000 p.a.	\$300	10
Secondary 6	\$3,000 p.a.	\$500	6

Please sign in the acknowledgement slip below and instruct your child / ward to have it returned to his / her class teacher on Monday, 4th September 2023.

Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal



Acknowledgement Slip (PN_2324_001)

Re: Application for the School Fee Remission 2023-24

Date: _____

Dear Principal,

I have read the Notice to Parents / Guardians regarding Application for the School Fee Remission and I will / will not* apply for the School Fee Remission 2023-24.

Name of student: _____ Class: _____ No.: _____

Parent's Signature: _____

Parent's Name: _____

* Please delete where inappropriate