

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians12<sup>th</sup> July, 2023

Dear Parents / Guardians,

**Matters Concerning School Opening 2023 – 2024 (Senior Secondary)**

Please be informed of the following:

**1. School Fee for 2023 – 2024** (Subject to revision as approved by the EDB)

<u>Class</u>	<u>School Fee per Annum</u>	<u>School Fee (Instalment)</u>	<u>Total No of Instalment</u>
Secondary 1 - 3	(no school fee is required)	/	/
Secondary 4 & 5	\$3,000 p.a.	\$300	10
Secondary 6	\$3,000 p.a.	\$500	6

**2. School Fee Remission Scheme**

Our School has a bursary scheme similar to the government's SFO Financial Assistance Scheme offering half or full fee remission to students in need (including recipients of the said Scheme and Comprehensive Social Security Assistance Scheme). Please collect detailed information and application form from the school office.

**3. Miscellaneous Fees for 2023 – 2024**

Registration fee will be used to offset the school fee and the others. Summary of the miscellaneous fees to is listed below:

<u>Items</u>	<u>S4 2023-24</u>	<u>S5 2023-24</u>	<u>S6 2023-24</u>
School fee for September 2023	\$300	\$300	\$500
Exercise books parcel	\$110	\$110	/
Membership fee for Students' Welfare Association *	\$50	\$50	\$50
Entrance fee / Annual fee for Parent-Teacher Association	\$10	\$10	\$10
Membership fee for Alumni Association	/	/	\$30
OLE activities fee	\$30	\$30	\$10
<b>Total:</b>	<b>\$500</b>	<b>\$500</b>	<b>\$600</b>

\* The annual membership fee for the Students' Welfare Association is \$50. The SWA subsidizes students' activities and functions, aimed at promoting the welfare of students in the school.

4. **Class and Classroom Allocations 2023 – 2024**

Students should check their class allocation and homeroom allocation on the eclass on **Friday, 18<sup>th</sup> August 2023, at 9:00 a.m. onwards.**

5. **School Opening Day 2023 – 2024**

The new academic year 2023 – 2024 will commence on **Friday, 1<sup>st</sup> September 2023.** Students are required to report to school on that day in full summer uniform before 8:15 a.m. and the dismissal time will be 12:00 noon. Please also bring back **8 identical photos, taken in our school (Delia) summer uniform properly in passport size (3.5cm x 4.5cm)** and write your name and class at the back of the photos with pencil. Normal lessons will begin on Monday, 4<sup>th</sup> September 2023.

6. **Registration Fee 2023 – 2024**

As mentioned in the Parent Notice (PN\_2223\_277) issued on 24<sup>th</sup> June 2023, S3 – S5 students, whether promoted or detained, must finish the registration before the last school day and pay the registration fee (S4-S5 : \$500, S6 : \$600) on or before **Friday, 14<sup>th</sup> July 2023 to reserve a place for the school year 2023-2024.** Otherwise, no place be reserved for any student without any prior arrangements with the School Authorities.

**The last day of registration is on Friday, 14<sup>th</sup> July 2023 (8:00am – 4:00 pm).** If you have any difficulties to settle the registration fee, you may contact our school at 2742 2028 to seek for alternate arrangement. We could only assume the termination of your child's studies with us if our school did not receive any response after the above deadline.

Thank you for your attention.

Yours faithfully,



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K.C. Lo

Principal