

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians8th September 2022

Dear Parents / Guardians,

Speech Therapy 2022 -2023

Your child / ward _____ of Class _____ () will receive Speech Therapy arranged by school. The professional Speech Therapist will come to school on Thursday almost once a month. Therefore your child's / ward's attendance is very important.

Your child / ward has to report immediately to Ms. Lee Tsz Ying and submit the doctor's certificate and parent's letter to her on the following school day, if he/she is absent on the lesson;

Date (Monday)	
First Term	Second Term
19 September 2022	6 February 2023
10 October 2022	27 March 2023
7 November 2022	17 April 2023
5 December 2022	8 May 2023
	22 May 2023

If you allow your child / ward to receive Speech Therapy, please remember to instruct him / her to attend the therapy punctually. Please also return the Agreement Form to Ms. Lee Tsz Ying not later than 16th September 2022. Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

**Reply Slip (PN_2223_019)****Re: Speech Therapy 2022 -2023**

Date: _____

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above therapy and I agree my child / ward _____ of Class _____ () to receive therapy. I will instruct him / her to attend the therapy punctually.

Signature of Parent / Guardian: _____

Name of Parent / Guardian: _____