

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents/ Guardians29<sup>th</sup> November 2021

Dear Parents/ Guardians,

**Parents' Night (1<sup>st</sup> Term) 2021-2022**

The involvement of parents and guardians in their children's / wards' education is crucial to the academic success and overall development of our students. To facilitate better parent-teacher communication and its transparency, the school is going to hold the Parents' Night for parents and guardians. You and your child / ward are thus cordially invited to the Parents' Night.

Details are as follows:


|                             |  |
|-----------------------------|--|
| <b>Secondary concerned:</b> | S1 – S6  |
| <b>Date:</b>                | 10 <sup>th</sup> December 2021 (Friday)  |
| <b>Time:</b>                | 6:00 p.m. – 8:30 p.m.  |
| <b>Venue:</b>               | School & GYM   |
| <b>Remark:</b>              | ➤ Students, whose parents / guardians are being invited, should be presented there during the interview. |

Participating parents / guardians will be able to personally speak to their children's / wards' class teachers regarding their children's / wards' overall performance. This allow both parents / guardians and class teachers to address specific and urgent issues related to the students' academic progress and conduct performance before the First Term Examination in January 2022.

It is our hope that you accept our invitation to attend this year's Parents' Night. Reservation is needed for attending the Parents' Night. Please fill in the reply slip below and ask your child / ward to submit it to their class teacher by **3<sup>rd</sup> December 2021 (Friday)** for reserving the time for the interview.

We are looking forward to seeing you at the Parents' Night. Thank you very much for your time and consideration.

Yours faithfully,



K.C. Lo

Principal

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**Reply Slip (PN\_2122\_095)****Re: 1<sup>st</sup> Term Parents' Night 2021-2022 (S1-S6)**

Date: \_\_\_\_\_

Dear Mr. Lo,

Thank you for your invitation. I will / will NOT \* attend the Parents' Night 2021-2022.

Name: \_\_\_\_\_ Class \_\_\_\_\_ ( ) Class Teacher: \_\_\_\_\_

Interview Date: **10<sup>th</sup> December, 2021 (Friday)** Interview Time: \_\_\_\_\_ **P.M.**Interview Place: **School / GYM** Parent's / Guardian's signature: \_\_\_\_\_

\* Please delete where inappropriate