

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians2<sup>nd</sup> September 2021

Dear Parent / Guardian,

**S3 Study Skills Course 2021 -2022**

Your child / ward \_\_\_\_\_ of Class \_\_\_\_\_ (\_\_\_\_) will take part in the Study Skills Course at school. It can improve his / her study skills in studying subjects.

The schedule will be updated as follow,

<b>Dates (Wednesdays)</b>	<b>Time</b>	<b>Venue</b>
<b>15, 29 September</b>	2:00 pm– 3:30 pm	Room 213
<b>6, 13, 20, 27 October</b>	(half-day school)/	
<b>10, 17, 24 November</b>	2:45pm - 4:15pm	
<b>1 December</b>	(full time school)	

If you allow your child / ward to join the above course, please remember to instruct him / her to attend the lessons punctually. Please also return the reply slip of notice to Ms. Wan Ka Man. Thank you for your attention.

Yours faithfully,



Mr. Lo KC  
Principal

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**Reply slip**

Re: Study Skills Course 2021 -2022

Date: \_\_\_\_\_

Dear Mr. Lo,

I hereby confirm that I have read and fully understood the above course and I agree my child/ward \_\_\_\_\_ of Class: \_\_\_\_\_ (\_\_\_\_) to take part in the Study Skills course I will instruct him / her to attend the lessons punctually.

Signature: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_