

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians16<sup>th</sup> October 2020

Dear Parents / Guardians,

**School Fee Remission 2020 - 2021**

We are pleased to inform you that your application for school fee remission for your child / ward has been approved. The approved amount of remission is \$3000. Details of the remission are as follows:

*A. Settlement on students*

<u>Form</u>	<u>School Fee</u>	<u>Instalments</u>	<u>Remission</u>	<u>Settlement in remission</u>
S.4	\$3000	10	\$3000	\$0

*B. Reimbursement plan*

<u>Form</u>	<u>Payment up to Sep 2020</u>	<u>Amount of Refund</u>	<u>Date of Refund</u>
S.4	Nil	Nil	-

Please complete the following reply slip for acknowledgement of receipt of this notice and return it to the class teachers on or before Wednesday, 21<sup>st</sup> October 2020.

Yours faithfully,



K.C. Lo

Principal

**Reply Slip (PN\_2021\_027)**Re: School Fee Remission 2020 - 2021 (S4 Full)

Date: \_\_\_\_\_

Dear Principal,

I hereby acknowledge the receipt of the Notice to Parents / Guardians dated 16<sup>th</sup> October 2020 concerning the School Fee Remission 2020 - 2021.

Name: \_\_\_\_\_ Class: \_\_\_\_\_ ( )

Parent's / Guardian's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

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*A. Settlement on students*

<u>Form</u>	<u>School Fee</u>	<u>Instalments</u>	<u>Remission</u>	<u>Settlement in remission</u>
S.5	\$3000	10	\$3000	\$0

*B. Reimbursement plan*

<u>Form</u>	<u>Payment up to Sep 2020</u>	<u>Amount of Refund</u>	<u>Date of Refund</u>
S.5	Nil	Nil	-

Please complete the following reply slip for acknowledgement of receipt of this notice and return it to the class teachers on or before Wednesday, 21<sup>st</sup> October 2020.

Yours faithfully,



K.C. Lo

Principal

**Reply Slip (PN\_2021\_027)**Re: School Fee Remission 2020 - 2021 (S5 Full)

Date: \_\_\_\_\_

Dear Principal,

I hereby acknowledge the receipt of the Notice to Parents / Guardians dated 16<sup>th</sup> October 2020 concerning the School Fee Remission 2020 - 2021.

Name: \_\_\_\_\_ Class: \_\_\_\_\_ ( )

Parent's / Guardian's Name: \_\_\_\_\_ Signature: \_\_\_\_\_

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*A. Settlement on students*

<u>Form</u>	<u>School Fee</u>	<u>Instalments</u>	<u>Remission</u>	<u>Settlement in remission</u>
S.6	\$3000	6	\$3000	\$0

*B. Reimbursement plan*

<u>Form</u>	<u>Payment up to Sep 2020</u>	<u>Amount of Refund</u>	<u>Date of Refund</u>
S.6	Nil	Nil	-

Please complete the following reply slip for acknowledgement of receipt of this notice and return it to the class teachers on or before Wednesday, 21<sup>st</sup> October 2020.

Yours faithfully,



K.C. Lo

Principal

**Reply Slip (PN\_2021\_027)**Re: School Fee Remission 2020 - 2021 (S6 Full)

Date: \_\_\_\_\_

Dear Principal,

I hereby acknowledge the receipt of the Notice to Parents / Guardians dated 16<sup>th</sup> October 2020 concerning the School Fee Remission 2020 - 2021.

Name: \_\_\_\_\_ Class: \_\_\_\_\_ ( )

Parent's / Guardian's Name: \_\_\_\_\_ Signature: \_\_\_\_\_