

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians9<sup>th</sup> October, 2020

Dear Parents / Guardians,

**Inter-school English Competition 2020-2021**

Please be informed that you child \_\_\_\_\_ of S\_\_\_\_ ( ) will serve as helper in the above-captioned competition. Details are as follows:

Date:	17 <sup>th</sup> October, 2020 (Saturday)
Venue:	Delia Memorial School (Broadway)
Gathering Time	8:15 am
Gathering Place:	School Gymnasium
Other:	3. Full school uniform (No PE Uniform)

Please return the reply slip to Mr. Chan Pak Kan on or before 14<sup>th</sup> October, 2020

Thank you for your attention.

Yours faithfully,



K.C. Lo  
Principal

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**Reply Slip (PN\_2021\_023)**

Re: Inter-School English Competition (Helper)

Date: \_\_\_\_\_

Dear Mr. Lo,

Thank you for informing me details of the Inter-school English Competition to be held on Saturday, 17<sup>th</sup> October, 2020. I will inform my child \_\_\_\_\_ of S\_\_\_\_ ( ) to attend it punctually.

Yours sincerely,

\_\_\_\_\_  
Parents / Guardian