

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to parents / guardians6<sup>th</sup> January 2020

Dear Parents / Guardians,

**Inter-school Chinese Language Competition**

Your child / ward \_\_\_\_\_ of S\_\_\_\_ class has been selected to join the activity of Inter-school Chinese Language Competition. Details are as follows:

Date : 15<sup>th</sup> February 2020 (Saturday)  
 Venue : Delia Memorial School (Glee Path)  
 Gathering Place / Time: Delia Memorial School (Broadway) / 8:30 a.m.  
 Dismissal Place / Time: Delia Memorial School (Glee Path) / 12:00 noon  
 Remarks: Tidy school uniform and bring student ID card

Please return the reply slip to the teacher-in-charge on or before 8<sup>th</sup> January 2020 (Wednesday). Please remind your child / ward to attend the activity punctually and beware of safety. Thank you for your kind attention.

Yours faithfully,



K.C. Lo  
Principal

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**Reply Slip (PN\_1920\_114)**

Re: Inter-School Chinese Competition

Date: \_\_\_\_\_

Dear Mr. Lo,

Thank you for your information. I will instruct my child / ward \_\_\_\_\_ of S \_\_\_\_\_ ( ) to take part in the activity of Inter-school Chinese Language Competition.

Parent's Signature: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_

Contact Phone No. of Student: \_\_\_\_\_ (home), \_\_\_\_\_ (mobile)