

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians21st November, 2019

Dear Parents / Guardians,

Parents' Night 2019-2020 (1st Term)

The involvement of parents and guardians in their children's / wards' education is crucial to the academic success and overall development of our students. To facilitate better parent-teacher communication and its transparency, the school is going to hold the Parents' Night for parents and guardians.

You and your child / ward are thus cordially invited to the Parents' Night. Details are as follows:

Secondary concerned: S1 – S6Date: 13th December 2019 (Friday)

Time: 6:00 p.m. – 8:30 p.m.

Venue: School Gym

- Remark:
- Drinks will be served during the interview
 - Students, whose parents / guardians are being invited, should be presented there during the interview.

Participating parents / guardians will be able to personally speak to their children's / wards' class teachers regarding their children's / wards' overall performance to date. This allow both parents / guardians and class teachers to address specific and urgent issues related to the students' academic progress and conduct performance before the First Term Examinations in January 2020.

It is our hope that you accept our invitation to attend this year's Parents' Night. Reservation is needed for attending the Parents' Night. Please fill out the reply slip below and ask your child / ward to submit it to their class teacher by Monday, 25th November 2019 for reserving the time for the interview.

We are looking forward to seeing you at the Parents' Night. Thank you very much for your time and consideration.

Yours faithfully,



K.C. Lo

Principal

Reply Slip (PN_1920_094)Re: Parents Night 2019-2020 (1st Term)

Date: _____

Dear Mr. Lo,

Thank you for your invitation. I will / will NOT * attend the Parents' Night 2019-2020 (1st Term).

Name: _____ Class: _____ () Class Teacher: _____

Interview Date: **13th December 2018 (Friday)** Interview Time: _____ **P.M.**Interview Place: **School Gym**

Parent's / Guardian's signature: _____

* Please delete where inappropriate