

DELIA MEMORIAL SCHOOL (BROADWAY)

Notice to Parents / Guardians
71st Hong Kong Schools Speech Festival

5th November, 2019

Dear Parents/ Guardians,

We are pleased to inform you that your child / ward _____ of

Class ____ () is going to take part in the 71st Hong Kong Schools Speech Festival. Details are as follows:

Date :

Time of arrival:

Venue:

Remarks:

1. Students need to go to the competition venue by themselves.
(If you need any special arrangement, please contact Ms Sung SM / Mr Chan PK)
2. Students need to wear proper school uniform (No PE uniform).
3. Students need to bring their student ID card / student handbook / Hong Kong ID card and **the Competition Notification**.
4. Students should bring some water, tissue paper and some money for travelling purposes.
5. For competitions in the morning, students need to come back to school to attend lessons after the competitions.
6. For competitions in the afternoon, students can leave school early to attend the competitions.
7. Parents please remind your child to be careful of their safety.
8. After the competitions, students have to submit the score sheet to their teachers the next day after the competitions.
9. Students have to submit the signed reply slip to their teachers on or before 10th November 2019.

Thank you very much for your kind attention to this matter.



Mr. Lo Ka Chi

Principal

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Reply Slip (PN_1819_083)
 (Re: Hong Kong Schools Speech Festival)

_____ November, 2019

Dear Mr. Lo,

Thank you for informing me the details of the 71st Hong Kong Schools Speech Festival. I will instruct my
 child _____ of class ____ () to take part in the competition on time.

 Parents/ Guardians