

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians23<sup>rd</sup> October 2019

Dear Parents / Guardians,

**PTH Extended Course**

We are pleased to inform you that your child \_\_\_\_\_ of S\_\_\_\_\_ ( ) is selected to join the Putonghua Extended Course, which is organized by Delia Group of Schools. The course provides our students the opportunity to learn Putonghua and after completing the course, students can enroll in the HSK Examination.

|                      |   |
|----------------------|---|
| Date:                | December 2019 to May 2020 (Saturday)<br>7 <sup>th</sup> , 14 <sup>th</sup> Dec<br>7 <sup>th</sup> , 14 <sup>th</sup> , 21 <sup>st</sup> Mar<br>25 <sup>th</sup> Apr<br>9 <sup>th</sup> , 16 <sup>th</sup> , 23 <sup>rd</sup> , 30 <sup>th</sup> May<br>(16 lessons) |
| Time:                | 9:30 a.m. to 12:30 noon   |
| Venue:               | Delia Memorial School (Broadway)  |
| Date of Examination: | After the completion of the course,<br>tentative examination date is in May 2020  |
| Fees:                | Free of charge with 90% attendance (Including tuition and examination)  |

Please sign the reply slip below and ask your child to return to the Teacher in Charge on this Thursday 24<sup>th</sup> October, 2019.

Yours faithfully



K.C. Lo

Principal

**Reply Slip (PN\_1920\_072)**Re: PTH Extended Course

Date: \_\_\_\_\_

Dear Principal,

I understand the details of the PTH Extended Course and I will instruct my child \_\_\_\_\_ of S\_\_\_\_\_ ( ) to attend the lessons punctually in proper school uniform.

Name of the Parent / Guardian: \_\_\_\_\_ Signature: \_\_\_\_\_

Parent's / Guardian's contact details:

Phone number: \_\_\_\_\_ (home), \_\_\_\_\_ (mobile)