

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians7th November 2019

Dear Parents / Guardians,

Photo Day 2019 - 2020

Please be informed that all students will take photos on **Thursday, 12th December 2019**. Every class will have the opportunity for a group photo as well as individual photo. Details are as follows:

Item	Size	Price for each photo	Student concerned
Class Group Photo	5" x 7" (Laminated)	\$9.00	S1 – S6
Class Group Funny Photo	5" x 7" (Laminated)	\$9.00	S6 only
S6 Graduating Class Photo	5" x 12" (Laminated)	\$14.00	S6 only
Individual Photo	Passport Size	\$10.00 (for 12 pieces)	S1 – S6

All students are instructed to put on **full winter school uniform** due to suspension of P.E. lessons on that day. Please be reminded all the order placed is non-transferable and non-refundable. The fee will only be refunded for individual photo if absence is supported by medical certification.

Please return the reply slip together with the required amount in cash to the class teachers on or before Wednesday, 13th November 2019. Thank you for your attention.

Yours faithfully,



K.C. Lo

Principal

**Reply Slip (PN_1920_071)**Re: Photo Day

Date: _____

Dear Principal,

I hereby acknowledge the matter on Photo Day and I would like to order the following item(s) for my child *:

Class Group Photo \$9.00 S1 – S6	S6 Graduating Classes Photo \$14.00 S6 only	Individual Photo \$10.00 S1 – S6
Class Group Funny Photo \$9.00 S6 only	No photos are required	

Total: \$ _____

Parent's Signature: _____

Name of Student: _____

Class (Class no): _____ ()

* Please ✓ where appropriate. You may choose more than one item.