

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians2<sup>nd</sup> October, 2019

Dear Parents / Guardians,

**Inter-branch English Competition 2019-2020 –Narrative Essay Writing**

Please be informed that you child \_\_\_\_\_ of S\_\_\_\_( ) will take part in the above-captioned competition. Details are as follows:

Date:	19 <sup>th</sup> October, 2019 (Saturday)
Venue:	Delia Memorial School (Hip Wo)
Gathering Time	8:15 am
Gathering Place:	Kwun Tong MTR Station (Exit C Near Hang Seng Bank)
Other:	1. Full school uniform (No PE Uniform) 2. Bring students' ID cards 3. Bring stationery

Please remind your child to attend the competition punctually. Please also return the reply slip to Mr. Chan Pak Kan on or before 4<sup>th</sup> October, 2018

Thank you for your attention.

Yours faithfully,



K.C. Lo  
Principal

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**Reply Slip (PN\_1920\_046)**

Re: Inter-School English Competition (19-20)

Date: \_\_\_\_\_

Dear Mr Lo,

Thank you for informing me details of the Inter-branch English Competition to be held on 19<sup>th</sup> October, 2019. I will inform my child \_\_\_\_\_ of S \_\_\_\_\_ ( ) to take part in it punctually.

Yours sincerely,

\_\_\_\_\_  
Parents / Guardian