



DELIA MEMORIAL SCHOOL (BROADWAY)
PARENT-TEACHER ASSOCIATION

PN-1920-009

Notice for the 22nd Annual General Meeting (2019-20)

2nd September, 2019

Dear fellow parent/guardian,

The Parent-Teacher Association (PTA) will hold the 22nd Annual General Meeting (AGM) at the School Gymnasium from 11:00 a.m. – 12:00 noon on Saturday, 7th September, 2019. In the AGM, the PTA Standing Committee members will be elected for the coming year, i.e. the Chairperson and the Vice-treasurer. Refreshments will be served to welcome all the PTA members.

All PTA parent and teacher members are invited to attend this annual event. We are also glad to invite you to take part as a candidate in the election. Based on the voting results, the parent/guardian with the highest and second highest number of votes received will be elected the Chairperson and the Vice-treasurer of PTA respectively. Meanwhile, other parent members who stand in the PTA committee election will also be invited to join the PTA committee.

In order to facilitate the election and the preparation for the AGM, please fill in the reply slip below and return it to Ms. Pong **through the General Office on or before 4th September, 2019 (Wednesday)** if you would like to attend this event. Thank you very much for your attention.

Yours sincerely,

Mr. Mohammed Ibrahim (Chairperson)

-----X-----X-----
Delia Memorial School (Broadway) Parent-Teacher Association (PN-1920-009)
The 22nd Annual General Meeting – Standing Committee (2019-20) Election – Reply Slip

Date: _____

Dear Mr. Mohammed Ibrahim,

- ☐ I **WILL attend** the AGM on Saturday, 7th September, 2019 **and WILL stand** for the PTA Standing Committee Election. **My information is given below.**

Candidate Information

Name of Parent/Guardian:	Occupation:	Recent Photo of parent
Name of Child/Ward:	Class & No.: S. ()	
Reason(s) to stand for election:		

Note: Please write neatly as the information given will be printed on the ballot paper.

- ☐ I **WILL attend** the AGM on Saturday, 7th September, 2019 **but WILL NOT stand** for the PTA Standing Committee Election.
- ☐ I **WILL NOT attend** the AGM on 7th September 2019.
- Please ✓ the appropriate box above.

Name of Parent: _____

Parent's Signature: _____

Parent's Phone No.: _____

Name of Student: _____

Class: _____ Class No.: _____