

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to parents / guardians3rd January 2019

Dear Parents / Guardians,

Inter-school Chinese Language Competition

Your child / ward _____ of S____ has been selected to join the activity of Inter-school Chinese Language Competition. Details are as follows:

Date : 26th January 2019 (Saturday)
 Venue : Hip Wo Branch
 Gathering Place / Time: Kwun Tong MTR Station Hang Seng Bank (Exit C) / 8:15 a.m.
 Dismissal Place / Time: Hip Wo Branch / 12:00 noon
 Remarks: Tidy school uniform and bring student ID card

Please return the reply slip to the teacher-in-charge on or before 9th January 2019 (Wednesday).
 Please remind your child / ward to attend the activity punctually and beware of safety.

Thank you for your kind attention.

Yours faithfully,



K.C. Lo
Principal

**Reply Slip (PN_1819_123)**Re: Inter-school Chinese Language Competition

Date: _____

Dear Mr. Lo,

Thank you for your information. I will instruct my child / ward _____ of
 S ____ () to take part in the activity of Inter-school Chinese Language Competition.

Contact Phone No. of Student: _____ (home), _____ (mobile)

Parent's Signature: _____

Name of Parent / Guardian: _____

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to parents / guardians3rd January 2019

Dear Parents / Guardians,

Training lessons for Inter-school Chinese Language Competition (S.1 – S.2)

Your child / ward has been selected to attend training lessons for the Inter-school Chinese Language Competition. The competition will be held on 26th January 2019 (Saturday).

The details of the training lessons are as follows:

Date	Time	Room	Teacher-in-charge
16 th Jan 2019 (Wednesday)	9:45 a.m.-12:00 n.n.	225	Ms Sung SM
21 st Jan 2019-25 th Jan 2019 (Every Monday to Friday, excluding Wednesday)	3:45-5:00 p.m.	217	

Please sign and return the reply slip to the teacher-in-charge on or before 9th January 2019.

Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

**Reply Slip (PN_1819_123)**

Re: Training lessons for Inter-school Chinese Language Competition (S.1 – S.2)

Date: _____

Dear Mr. Lo,

It has come to my acknowledgement concerning the training lessons of the Inter-school Chinese Language Competition, and my child / ward _____ of S ____ () is / is not* going to take part in the training lessons.

Parent's Signature: _____ Name of Parent / Guardian: _____