

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / GuardiansDate: 15<sup>th</sup> November 2018

Dear Parents / Guardians,

**Community Services to Elderly Centre**

Your child / ward will join a community service activity to elderly centre with the details shown below:

Date: 1<sup>st</sup> December 2018 (Saturday)  
 Venue: POH Mei Foo Lai Wan Kai Fong Association Elderly Centre  
 Gathering Place / Time: School Hall / 9:00 a.m.  
 Dismissal Place / Time: School Entrance / 11:45 a.m.  
 Expense: Free of Charge  
 Remark: PE uniform is allowed.

If you have any enquiries, please contact Mr. Fong K. C. / Ms. Cheung Suk Wa. Please return the reply slip to teacher-in-charge on or before 21<sup>st</sup> November 2018. Please remind your child / ward to attend the activity punctually and beware of safety.

Thank you for your kind attention.

Yours faithfully,



K.C. Lo  
Principal

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**Reply Slip (PN\_1819\_083)**

Re: Community Services to Elderly Centre

Date: \_\_\_\_\_

Dear Mr. Lo,

Thank you for the arrangement of activity. I will remind my child / award  
 \_\_\_\_\_ of S \_\_\_\_\_ ( ) to attend the activity punctually.

Parent / Guardian contact no.: \_\_\_\_\_ Student contact no.: \_\_\_\_\_

Signature: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_