

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians3rd September 2018

Dear Parents / Guardians,

Application for the School Fee Remission 2018-19

Please be informed that the S4-6 students who want to apply for the school fee remission in the school year 2018-19 should either **at the same time** apply for the School Textbook Assistance and / or Student Travel Subsidy from the **Student Financial Assistance Agency**. The school Authority will refer to the "Eligibility Assessment Result" issued by the Agency to confirm the amount of the school fee remission, either Full remission or half remission.

The details of the school fees for S4-6 students are listed as follows:

<u>Class</u>	<u>Inclusive Fees per Annum</u>	<u>School Fees</u>	<u>Total No. of Instalments</u>
Secondary 4 & 5	\$3,000 p.a.	\$300	10
Secondary 6	\$3,000 p.a.	\$500	6

For those who are receiving CSSA, they ONLY have to **submit the originals and copies of supporting documents together with the application form** to the school for Fee Remission approval. The application form can be collected from the school office.

Please sign in the acknowledgement slip below and instruct your child / ward to have it returned to his / her class teacher on Tuesday, 4th September 2018.

Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal

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Acknowledgement Slip (PN_1819_001)

Re: Application for the School Fee Remission 2018-19

Date: _____

Dear Principal,

I have read the Notice to Parents/Guardians regarding Application for the School Fee Remission and I will / will not* apply for the School Fee Remission 2018-19.

Name of student: _____ Class: _____ No.: _____

Parent's Signature: _____

Parent's Name: _____

* Please delete where inappropriate