

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians10th October 2011

Dear Parents / Guardians,

The Annual Sports Days 2011-2012

Please be informed that the Annual Sports Days of our School will be held at the **Tsing Yi Sports Ground** on **Thursday, 27th October, 2011, 8:00 a.m. - 1:30 p.m.** This day will be counted as a normal school day.

Your child / ward must arrive at the sports ground before 8:00 a.m.. The following points should be observed:

1. Students, who are **late** or **absent** without good reasons or have **no proper school PE uniform**, may be punished by **light demerit**.
2. Students must bring their student cards.
3. Students who are absent from the function must submit letters of absence signed by parents to their class-teacher on next school day.
4. Students will not be allowed to leave the Sport Ground throughout the function.

We would be grateful if you could complete the reply slip below and return to the class teacher on or before Friday, 14th October 2011.

Thank you for your attention.

Yours faithfully,



K.C. Lo
Principal



Reply Slip (PN_1112_031)

Date: _____

Dear Principal,

Thank you for informing me the details of your Sports Day.

I will instruct my child (Name) _____ of Class _____ ()
to attend the function accordingly.

Parent's / Guardian's Name: _____

Signature: _____