DELIA MEMORIAL SCHOOL (BROADWAY)

Notice to Parents / Guardians

6th October 2011

Dear Parents / Guardians,

Refund of the Subsidy for London Exams, IGCSE French (May/June 2011)

With reference to the Notice to Parents on 23rd November 2010, the School would like to refund a subsidy of $500 to the students who have achieved an overall pass in the London Examinations, IGCSE French and who have attained at least 80% of the S5 French after-school tutorials last year.

The $500 subsidy would be refunded to you by issuing a crossed cheque upon showing a signed reply slip from your child / ward. **Please make sure the parent's / guardian's name written on the reply slip is the bearer of the bank account holder.**

You are kindly asked to sign on the reply slip to authorize your child / ward to receive the refund on your behalf, and return it to Ms Tse CY on or before 10th Oct 2011 (Mon). If you do not receive the refund in due course, please inform the General Office immediately.

Yours faithfully,

K.C. Lo
Principal

Reply Slip (PN_1112_040)

Date: _____

Dear Principal,

This is to authorize my child / ward to collect the refund of $500 subsidy. My child / ward will sign on receipt of the amount for acknowledgement.

Name: _____ Class: _____ ( )

Parent's / Guardian's Name: _____
(The bearer of the bank account holder)

Parent's / Guardian's Signature: _____