

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians2<sup>nd</sup> February 2012

Dear Parents / Guardians,

**Parents-Teachers Interview**

The Annual Parents-Teachers Meeting will be held in school on **Sunday, 12<sup>th</sup> February 2012 from 8:00 a.m. to 12:30 p.m. and 2:00 p.m. to 4:00 p.m.** to foster better understanding and cooperation between parents and teachers.

You are cordially invited to attend the meeting and discuss with the class teacher matters pertaining to your child's/ward's conduct and academic progress. You will also be requested to sign on your child's/ward's report of this academic year in the presence of the teacher. Your suggestion for improvement will be welcome. Please bring along the appended slip for reference.

There will be no school on Monday, 13<sup>th</sup> February 2012, it is being the day after the Parents-Teachers Interview. Moreover, school will resume on Tuesday, 14<sup>th</sup> February 2012.

Yours faithfully,



K.C. Lo  
Principal

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**Appointment Slip (PN\_1112\_111)**

Date: \_\_\_\_\_

Name (English): \_\_\_\_\_ (Chinese): \_\_\_\_\_

Class: \_\_\_\_\_ Class No: (       )

Class Master / Mistress: \_\_\_\_\_

Interview Place: Rm \_\_\_\_\_ Interview Time: \_\_\_\_\_ A.M. / P.M.

Parent's/Guardian's signature: \_\_\_\_\_

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians2<sup>nd</sup> February 2012

Dear Parents / Guardians,

**Parents-Teachers Interview**

Please be informed that the Annual Parents-Teachers Interview for Secondary One to Five students will be held on **Sunday, 12<sup>th</sup> February 2012**. There will be no school on Monday, 13<sup>th</sup> February 2012, it is being the day following the Parents-Teachers Interview. Moreover, school will resume on Tuesday, 14<sup>th</sup> February 2012.

Yours faithfully,



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K.C. Lo  
Principal

PN\_1112\_111

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians2<sup>nd</sup> February 2012

Dear Parents / Guardians,

**Parents-Teachers Interview**

Please be informed that the Annual Parents-Teachers Interview for Secondary One to Five students will be held on **Sunday, 12<sup>th</sup> February 2012**. There will be no school on Monday, 13<sup>th</sup> February 2012, it is being the day following the Parents-Teachers Interview. Moreover, school will resume on Tuesday, 14<sup>th</sup> February 2012.

Yours faithfully,



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K.C. Lo  
Principal

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians2<sup>nd</sup> February 2012

Dear Parents / Guardians,

**Parents-Teachers Interview**

Our Parents-Teachers Interview will be held on **Sunday, 12<sup>th</sup> February 2012**. As your child / ward is a display board expounder, he / she is requested to reach the school at 8:00 a.m. and the duty will be finished at 11:00 a.m.. Students should wear tidy school winter uniform.

Please return the reply slip to the General Office on or before Wednesday, 8<sup>th</sup> February 2012. Please remind your child / ward to attend the activity punctually.

Thank you for your kind attention.

Yours faithfully,



K.C. Lo

Principal

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**Reply Slip (PN\_1112\_111)**

Date: \_\_\_\_\_

Dear Principal,

Thank you for the selection of my child / ward to serve school.

I will ask my child / ward \_\_\_\_\_ of S \_\_\_\_\_  
to take part in the display board expounder of Parents-Teachers Interview Day.

Signature: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents / Guardians2<sup>nd</sup> February 2012

Dear Parents / Guardians,

**Parents-Teachers Interview**

Our Parents-Teachers Interview will be held on **Sunday, 12<sup>th</sup> February 2012**. As your child / ward is a student helper, he / she is requested to reach the school hall at \_\_\_\_\_ a.m. and the duty will be finished at \_\_\_\_\_ p.m.. Students should wear tidy school winter uniform / team uniform.

Please return the reply slip to the General Office on or before Wednesday, 8<sup>th</sup> February 2012. Please remind your child / ward to attend the activity punctually.

Thank you for your kind attention.

Yours faithfully,



K.C. Lo

Principal

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**Reply Slip (PN\_1112\_111)**

Date: \_\_\_\_\_

Dear Principal,

Thank you for the selection of my child / ward to serve school.

I will ask my child / ward \_\_\_\_\_ of S \_\_\_\_\_  
to take part in the student helpers of Parents-Teachers Interview Day.

Signature: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_