

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents/ Guardians10th November 2011

Dear Parents/ Guardians,

Parents' Night 2011-2012

The involvement of parents and guardians in their children's / wards' education is crucial to the academic success and overall development of our students. To facilitate better parent-teacher communication and its transparency, the school is going to hold the Parents' Night for parents and guardians.

You and your child / ward are thus cordially invited to the Parents' Night. Details are as follows:

Secondary concerned:	S1 – S3	S4 – S7
Date:	Friday, 25 th November 2011	Friday, 2 nd December 2011
Time:	6:00 p.m. – 8:30 p.m.	
Venue:	School Gymnasium	
Remark:	<ul style="list-style-type: none"> ● Drinks will be served during the interview ● Students, whose parents / guardians are being invited, should be presented there during the interview. 	

Participating parents / guardians will be able to personally speak to their children's / wards' class teachers regarding their children's / wards' overall performance to date. This allow both parents / guardians and class teachers to address specific and urgent issues related to the students' academic progress and conduct performance before the First Term Examinations in January 2012.

It is our hope that you accept our invitation to attend this year's Parents' Night. Reservation is needed for attending the Parents' Night. Please fill out the reply slip below and ask your child / ward to submit it to their class teacher by Friday, 18th November 2011 for reserving the time for the interview.

We are looking forward to seeing you at the Parents' Night. Thank you very much for your time and consideration.

Yours faithfully,



K.C. Lo
Principal

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Reply Slip (PN_1112_074)

Date: _____

Dear Mr. Lo,

Thank you for your invitation. I will / will NOT * attend the Parents' Night 2011-2012.

Name: _____ Class: _____ () Class Teacher: _____

Interview Date: (Friday) 25th November 2011 / 2nd December 2011 * Interview Time: _____ P.M.

Interview Place: School Gymnasium Parent's / Guardian's signature: _____

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Your child / ward has been appointed as a school ambassador in the Parents' Night. Details are as follows:

Secondary concerned:	S1 – S3	S4 – S7
Date:	Friday, 25 th November 2011	Friday, 2 nd December 2011
Time:	6:00 p.m. – 8:30 p.m.	
Venue:	School Gymnasium	
Gathering Time / Place:	5:30 p.m. / School Gymnasium	
Dismissal Time / Place:	8:30 p.m. / School Gymnasium	
Teacher-in-charge	Mr. Wong CW	
Remark:	<ul style="list-style-type: none"> ● Students should wear the full winter school uniform. ● Drinks will be served in the event. 	

Please return the reply slip to Mr. Wong CW on or before Monday, 21st November 2011. Please remind your child / ward to attend the activity punctually, and to be careful with their personal belongings.

Thank you for your kind attention.

Yours faithfully,



K.C. Lo
Principal

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Reply Slip (PN_1112_074)

Date: _____

Dear Mr. Lo,

I hereby acknowledge the Parents' Night and I agree / disagree * to let my child / ward participate in the Parents' Night 2011-2012.

I will instruct my child / ward to attend the activity punctually and beware of the safety as well as personal belongings

Student's Name: _____ Class: _____ Class No: _____

Parent's Name: _____ Signature: _____