

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents/ Guardians12th December 2011

Dear Parents/ Guardians,

The 14th Annual General Meeting

The Parent-Teacher Association (PTA) is going to hold the 14th Annual General Meeting (AGM). In the AGM, the new PTA Standing Committee members will be elected for the coming year, and the annual report and financial report will be given to members.

Your child / ward has been appointed as a school ambassador to / invited to take part in student performance in the 14th Annual General Meeting. Details are as follows:

Date:	Friday, 16 th December, 2011
Time:	6:00 p.m. – 9:00 p.m.
Venue:	School Hall
Gathering Time / Place:	6:00 p.m. / School Hall
Dismissal Time / Place:	9:00 p.m. / School Hall
Teacher-in-charge	Mr. F. Mahmood & Mr. Yu KF
Remark:	<ul style="list-style-type: none"> ➤ Student should wear the full winter school uniform. ➤ Drink will be served in the event.

Please return the reply slip to Mr. Yu KF on or before Thursday, 15th December 2011. Please remind your child / ward to attend the activity punctually, and to be careful with their personal belongings. Thank you for your kind attention.

Yours faithfully,



K.C. Lo
Principal

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Reply Slip (PN_1112_095)

Date: _____

Dear Mr. Lo,

I hereby acknowledge the 14th Annual General Meeting and I agree / disagree * to let my child / ward participate in this activity. I will instruct my child / ward to attend the activity punctually and beware of the safety as well as personal belongings.

Student's Name: _____ Class: _____ Class No: _____

Parent's Name: _____ Signature: _____

* Please delete where inappropriate