



DELIA MEMORIAL SCHOOL (BROADWAY)
PARENT-TEACHER ASSOCIATION

Notice on The 14th Annual General Meeting (2011-12)

15th Nov, 2011

Dear fellow parent/guardian,

The Parent-Teacher Association (PTA) will hold the 14th Annual General Meeting at the School Hall from 6:30 – 8:30 p.m. on Friday, 16th December 2011. In the AGM, the PTA Standing Committee members will be elected for the coming year i.e. the Chairperson and the vice-treasurer. Moreover, there will be voting for proposed change to the constitution.

Current: Parent member is charged HK\$30 for membership fees once only while his/her child studies in the school.
Proposed Change: On top of the initial membership fee of \$30, each new school year each member is charged HK\$10 (to be effective from the batch of S.1 parents in September, 2012).
Any amendment to the Constitution must be approved by a two-thirds majority of members present (in the AGM).

Further to the proposal for amendment in the constitution, PTA annual report and financial report will be given in the AGM. There is a reception (food and drinks will be served) for all members (parents and teachers) who attend the AGM. The programme rundown is as follows:

6:30 p.m. – 7:10 pm. Reception (food & drink is served) – School Hall
 7:15 p.m. – 8:30 pm. PTA Annual General Meeting (AGM) – Annual Reports, Amendment to the constitution, Election of the Standing Committee and Students performances – School Hall.

All PTA parent and teacher members are invited to attend this annual event. We are glad to invite you to take part as a candidate in the election as well. Based on the voting results, the parent/guardian with the highest and second highest number of votes received will be elected the Chairperson and the Vice-treasurer of PTA respectively. Meanwhile, other parent members who will stand in the PTA committee election will also be invited to join the PTA committee. Please do join us to extend the work of the PTA.

In order to facilitate the election and the preparation for the AGM We would like to get some information from you. Please fill in the reply slip below and ask your child/ward to return to the General Office on or before 28th November, 2011 (Monday). Thank you very much for your attention.

Yours sincerely,

Mr. Mahmood (Chairperson)

Delia Memorial School (Broadway) Parent-Teacher Association

The 14th Annual General Meeting – Standing Committee (2011-12) Election – Reply Slip (PN_1112_079)

Date: _____

Dear Mr Mahmood,

- I **WILL attend** the AGM on Friday, 16th December 2011 **and WILL stand** for the PTA Standing Committee Election. **My information is given below.**
- I **WILL attend** the AGM on 16th Dec, 2011 **but WILL NOT stand** for the PTA Standing Committee Election.
- I **WILL NOT attend** the AGM on 16th Dec, 2011 **and WILL NOT stand** for the PTA Standing Committee Election.

Please ✓ the appropriate box above.

Candidate Information

Name of Parent/Guardian:	Occupation:	Recent Photo of parent
Name of Child/Ward:	Class & No.: S. ()	
Reason(s) to stand for election:		

Note: Please write neatly as the information given will be printed on the ballot paper.

Name of Parent: _____ Parent's Signature: _____

Contact Phone No.: _____

Name of Student: _____ Class: _____ Class No.: _____