

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents / Guardians

13 October 2011

Dear Parents / Guardians of S4A,

S4A's Open House

The students and class teachers (Mr. Paolo Yap and Ms. Tse Hiu Kwan) of Class 4A cordially invite you to **S4A's Open House**, which is scheduled for next **Friday, 21 October 2011, from 7:00 pm to 9:00 pm in Room 204.**

This event, part of our push for a closer relationship between the key stakeholders of the school, has four main objectives:

- 1) To officially welcome you to Class 4A and to introduce you to the 4A class and core subject teachers;
- 2) To go over with you key school policies, programs, and events for this academic year;
- 3) To share with you the highlights of the previous three years (S1-S3); and most importantly,
- 4) To show appreciation for your role and involvement in your children's lives.

For the first half of the Open House, the class teachers will talk about important school/class policies and events, such as the 20C50 policy, class field trips, and the upcoming Unified Tests. Afterwards, the 4A NSS core subject teachers will talk about what the students will be learning and working on in each subject this academic year. In addition, the teachers will share with you suggestions on how to effectively help your children with their school work at home.

For the second half of the Open House, several 4A students will be sharing with you the highlights of their experiences so far in Delia Memorial School (Broadway). They have prepared sharing sessions, performances, and multimedia presentations on how they have grown as individuals and on how they have become part of a close community in class. Before and after the Open House, there will be refreshments prepared for you by the 4A class teachers and students, and there will also be an opportunity for meet-and-greet between you and the teachers/students.

The students and class teachers are indeed looking forward to meeting you in person and to sharing with you the class's enthusiasm and efforts.

If you have any questions or concerns, please feel free to call 2742 2028 and look for Mr. Paolo Yap or Ms. Tse Hiu Kwan. Please complete the reply slip below and ask your child/ward to submit it to Mr. Paolo or Ms. Tse on or before Monday, 17 October.

Thank you very much for your time and consideration.

Yours faithfully,



K.C. Lo

Principal

Reply Slip (PN_1112_049)

Date: _____

Dear Mr. Lo,

S4A's Open House

YES, we will attend S4A's Open House. There will be 1 / 2 / 3 (circle one) family member(s) attending the event.

NO, we are unable to attend S4A's Open House.

Name of Parent / Guardian: _____ Parent's / Guardian's Signature: _____

Parent's / Guardian's Contact No. _____ Student's Contact No. _____

Name of Student: _____

Class 4A()

DELIA MEMORIAL SCHOOL (BROADWAY)
Notice to Parents / Guardians

20 October 2011

Dear Parents / Guardians of S4A,

Volunteers for S4A's Open House

The class teachers (Mr. Paolo Yap and Ms. Tse Hiu Kwan) of Class 4A are pleased that your child/ward has volunteered to help out during **S4A's Open House**, which is scheduled for tomorrow, **Friday, 21 October 2011, from 7:00 pm to 9:00 pm in Room 204.**

As was stated in the previous notice about the Open House, this event has four main objectives:

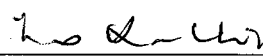
- 1) To officially welcome you to Class 4A and to introduce you to the 4A class and core subject teachers;
- 2) To go over with you key school policies, programs, and events for this academic year;
- 3) To share with you the highlights of the previous three years (S1-S3); and most importantly,
- 4) To show appreciation for your role and involvement in your children's lives.

The setup, preparations, and rehearsals will begin at 4:00 pm after school. If your child/ward is responsible for bringing in food from home in the afternoon or for certain duties at home, then kindly remind him or her to get back to school by 6:00 pm with the proper school uniform. Since the event is scheduled to end at 9:00 pm, your child/ward will likely leave the school at around 9:30 pm after the clean-up. The school is truly grateful for your and your child's/ward's support in this endeavor.

If you have any questions or concerns, please feel free to call 2742 2028 and look for Mr. Paolo Yap or Ms. Tse Hiu Kwan. Please complete the reply slip below and ask your child/ward to submit it to Mr. Paolo or Ms. Tse tomorrow, Friday, 21 October, during the 1st Class Teacher Period.

Thank you very much for your time and consideration.

Yours faithfully,



 K.C. Lo
 Principal

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Reply Slip (PN_1112_049)

Date: 20 October 2011

Dear Mr. Lo,

S4A's Open House

YES, my child/ward will be able to volunteer for S4A's Open House.

NO, my child/ward will NOT be able to volunteer for S4A's Open House.

Name of Parent / Guardian: _____ Parent's / Guardian's Signature: _____

Parent's / Guardian's Contact No. _____ Student's Contact No. _____

Name of Student: _____ Class 4A()