

**DELIA MEMORIAL SCHOOL (BROADWAY)**Notice to Parents/ Guardians16<sup>th</sup> November 2009

Dear Parents/ Guardians,

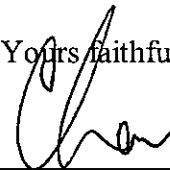
**S3 Parents' Night**

Please be informed that the S3 Parents' Night will be held on **Wednesday, 25<sup>th</sup> November 2009, from 5:45 p.m. to 8:30 pm** to foster better understanding and cooperation between parents and teachers.

You are cordially invited to attend the meeting and discuss with the class teacher matters pertaining to your child's / ward's conduct progress. Your suggestion for improvement will be welcome. Please bring along the appended slip for reference.

Thank you for your attention.

Yours faithfully,



\_\_\_\_\_  
Dr. K.P. Chan  
Principal

✕

**Reply Slip (PN\_0910\_070)**

Date: \_\_\_\_\_

Dear Dr. Chan,

Name: \_\_\_\_\_

Class: \_\_\_\_\_

(Class No): \_\_\_\_\_

Class Master / Mistress: \_\_\_\_\_

Interview Place: School Hall

Interview Time: \_\_\_\_\_ P.M.

Parent's / Guardian's Signature: \_\_\_\_\_

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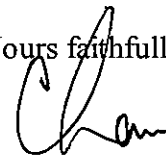
Dear Parents / Guardians,

**S3 Parents' Night – Student Helper**

Our S3 Parents' Night will be held on Wednesday, 25<sup>th</sup> November, 2009. As your child / ward is a student helper, he / she is requested to reach the school hall at 5:30 p.m. and the duty will be finished at 8:30 p.m. Students should wear tidy school winter uniform / team uniform. Please return the reply slip to the Class Teachers on or before Friday, 20<sup>th</sup> November, 2009. Please remind your child / ward to attend the activity punctually.

Thank you for your kind attention.

Yours faithfully,




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 Dr. K.P. Chan  
Principal

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**Reply Slip (PN\_0910\_070)**

Date: \_\_\_\_\_

Dear Principal,

I \*agree / do not agree with my child / ward \_\_\_\_\_ of S4 \_\_\_  
to take part in the student helpers of S.3 Parents' Night.

Signature: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_

\* Please delete where inappropriate