

DELIA MEMORIAL SCHOOL (BROADWAY)Notice to Parents/ Guardians9th December 2009

Dear Parents / Guardians,

Refund for Membership Fee of Parent-Teacher Association 2009-2010

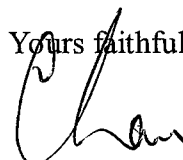
We are pleased to inform you that the membership fee of Parent-Teacher Association paid by your child / ward will be refunded as follows:

| Class | Membership Fee of PTA | Amount to be refunded | Reason(s) for refund |
|-------|-----------------------|-----------------------|---|
| S.1 | \$30 | \$30 | 1. Elder sibling studying at Delia (Broadway) and/or 2. Repeating S1 in 2009-2010 who have already paid the subscription fee before |

The membership fee will be refunded to your child / ward in cash upon showing a signed reply slip.

You are kindly asked to sign on the reply slip to authorize your child to receive the refund on your behalf, and return it to the class teacher on or before Monday, 14th December 2009. If you do not receive the refund in due course, please inform the General Office immediately.

Yours faithfully,



Dr. K.P. Chan

Principal

**Reply Slip (PN_0910_089)**

Date: _____

Dear Principal,

This is to authorize my child (Name) _____ of (Class) 1 () to collect the refund for Membership Fee of PTA 2009-2010. My child will sign on receipt of the amount for acknowledgement.

Reason(s) for refund: Elder sibling studying at Delia (Broadway) and/or
 Repeating S1 in 2009-2010
who have already paid the subscription fee before

Parent's / Guardian's Signature: _____

Parent's / Guardian's Name: _____