

DELIA MEMORIAL SCHOOL (BROADWAY)

Notice to Parents/ Guardians

2nd November 2009

Dear Parents/ Guardians,

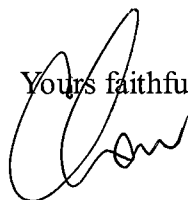
Photo Day 2009 – 2010

Please to be informed that all students will take photos on **Thursday, 3rd December 2009**. Every class will have the opportunity for a group photo as well as individual photo. Details are as follows:

Item	Size	Price for each photo	Student concerned
Class Group Photo	5" x 7" (Laminated)	\$15.00	S1 - S7
Class Group Funny Photo	5" x 7" (Laminated)	\$15.00	S5 and S7 only
Individual Photo	Passport Size	\$15.00 (for 12 pieces)	S1 - S7
S5 Graduating Classes Photo	5" x 12" (Laminated)	\$20.00	S5 only
S7 Graduating Class Photo	5" x 7" (Laminated)	\$15.00	S7 only

All students are instructed to put on **full winter school uniform** due to suspension of P.E. lessons on that day. Please be reminded all the order placed is non-transferable and non-refundable. The fee will only be refunded for individual photo if absence is supported by medical certification.

Please return the reply slip together with the required amount in cash to the class teachers on or before Monday, 9th November 2009. Thank you for your attention.

Yours faithfully,


Dr. K.P. Chan
Principal



Reply Slip (PN_0910_048)

Date: _____

Dear Principal,

I hereby acknowledge the matter on Photo Day and I would like to order the following item(s) for my child:

Class Group Photo \$15.00	S1 - S7	S5 Graduating Classes Photo \$20.00	S5 only	No photos required *
Class Group Funny Photo \$15.00	S5 and S7 only	S7 Graduating Classes Photo \$15.00	S7 only	Individual Photo \$15.00
				S1 - S7

Total: \$ _____

Parent's Signature: _____

Name of Student: _____

Class (Class no): _____ ()

* Please ✓ where appropriate (you can choose more than one items)