

DELIA MEMORIAL SCHOOL (BROADWAY)



Extra-curricular Activity Team 2006 – 2007 Year Plan



Missions

ECA is a part of curriculum; it provides Other Learning Areas to students. ECA can let students to acquire new life skills, develop interests, enrich life, enable study, extend study, explore potentials, enhance esteem, enhance teachers-students relationship, and improve human relationship. It can make school life more cheerful and fruitful.

Goals

Esteem: ECA enhances students' esteem through the exploration of their potentials and the development of their interests, thus improving the teacher-student relationship and the peer relationship among students.

Cheerfulness: ECA enriches students' school life and provides fun for them.

Achievement: ECA provides students with opportunities to acquire new life skills and gain successful experiences.

Team Leader: Mr. Kot:

Administration of Team / Supervision of Clubs & Teams / Joint School Functions / Ceremonies / External Competitions / General Affairs

Mr. Cheung H H:

Interclass Sports Competitions

Mr. Wong C M:

Homepage / General ECA Affairs Assistant / School Big Events

Ms Fong L L:

*Life Wide Learning Activities

Mr. Chow S Y:

SWA / *School Big Events

Mr. Ki W Y:

Interclass Sports Competitions

Targets

(1) All S1 students must join at least one Club / Team

Let them have the practice to join school activities in order to fulfill the requirement in OLE. We believe that it is good for them.

(2) Active Clubs/ Teams' Membership : Over 60%

We encourage students to join ECA through the nature of activities, awards, and conduct accreditation etc..

(3) Performance in Clubs / Teams : Over 70% get "Excellent" and / or "Good"

We hope that students join activities based on their own interests and they can learn or get something in the Clubs / Teams. It means that Clubs / Teams have certain demands on students. The performance of students in Clubs / Teams is a kind of learning history in school.

(4) Priority of activities are as follows:

- i. Interclass competitions / activities
- ii. Clubs' activities
- iii. Delia Joint School activities
- iv. External activities

We find that students can have more opportunities to explore their potential and involvement only in interclass competitions, which can also increase their class belongingness and harmony.

(5) Student Initiative Activities

We will offer maximum \$1500 to student to organize their **innovative** activity. They need to provide a detail proposal and ask at least one teacher as supervisor. It aims to encourage students to be independent and develop their leadership and organization ability.

(6) Social Integration through activities

In response to survey results of APASO, our students need more assistance. We join community activities such as voluntary services and carnival. Lets students involve in community so as to increase citizens' understanding & communication. Moreover, it helps students have sense of belonging and integration in society.

(7) Life Wide Learning

Variety of activities will be organized such as Mathematics Education Camp, Adventure-based counseling program, and leadership training camp. LWL is a cross subjects learning activities, we will assist every one to organize.

(8) Specific Student Activities

Our major South-Asia students like dancing, band, cricket, and Singing. We will put more resources to these categories. Not only employment of coaches, we also exploit more resources for them such as HK Jockey Club Fund etc.. The following activities can fit the interests of our students so as to let them feel being concern and increase their sense of belonging in school. Some of them are usual activities.

- (a) Dress Casual Day 29/9/2006
- (b) Halloween (It's your show time) 31/10/2006
- (c) School Picnics 7/11/2006
- (d) Community Chest Street Flag Sale 18/11/2006
- (e) Games in Sports Day 1/2/2006
- (f) Blood Donation Day 8/12/2006
- (g) Christmas party 20/12/2006
- (h) Singing Contest 20/12/2006
- (i) Dancing Competition 27/4/2007
- (j) Mathematics / CSL Education Camp 14/5/2007 to 16/5/2007
- (k) HK Schools Speech / Music / Drama / Dancing Festival
- (l) Interclass competitions

(9) Application of sponsorships

We have applied or have the followings

- (a) Internal student activity fund
- (b) SWA Fund (each student pay \$50 in the beginning of school year)
- (c) HK Jockey Club Life Wide Learning Education Fund (For CSSA & Full Grant S1-S3 Students, @\$240)
- (d) Community Project Fund for Promotion of Racial Harmony (each project gets \$1500 by Social Welfare Department, we get \$3000 this year) (The project names are "Harmony in Singing" and "Harmony in Halloween")
- (f) ShamShuiPo District Summer Youth Programme Coordinating Committee

(10) Professional development of team members

We hope all team member can be developed and independent to handle specific activities and measures. We will be encouraged and supported in this professional training. More seminars and workshops will be arranged.

Year Plan 2006-2007

Month	Day	Events
8	16	S6 Orientation & Leadership Training Camp
	25	Joint Clubs Meeting
9	4-8	Promotion of ECA and School Teams
	11-8	Hong Kong Schools Speech Festival Selection
		Application of Speech Festival
	11-15	Application of ECA and School Teams
	20	Clubs' Activities Begin
	29	Community Chest – Dress Casual Day
10		Application of Schools Drama Festival
		Interclass Basketball Competition
	Middle	Application of Music Festival
	Middle	Application of Schools Dancing Festival
	31	Harmony in Halloween (It's your show times)
11	2	Speech Day
	7	School Picnic
	13-17	Gold Flag Sale in School
	18	Community Chest Street Flag Sale
		Speech Festival Begins
		Interclass Soccer Competition
	24	BW Sports Day I
12	1	BW Sports Day II
		Interclass Volleyball Competition
	8	Blood Donation
	8	Alumni AGM
		Interclass Physical Fitness Competition
	20	Christmas Party & Singing Contest
2007		
1		Schools Dancing Festival Starts
		"King Of The Road" Competition
		Interclass Table Tennis Competition
3		Schools Drama Festival Starts
		Cricket Competition
	19	Joint School Sports Day
		Interclass Table Tennis Competition
	Middle	Music Festival Begins
4		Interclass Badminton Competition
	27	Dancing Competition
		Interclass 3 on 3 Basketball Competition
5		Application of Summer Activities to Sham Shui Po District Office
	11	Joint School Swimming Gala
		Application of Summer Activities by Students
		Prize-giving day Performance
	14-16	Outdoor Education Camp – Mathematics
6	2	Suspension of Clubs & Teams Activities
7	4 & 6	Post Exam Activities
	9	*Graduation & Completion Ceremony
	13	Summer Activities Begins

地利亞修女紀念學校（百老匯）
DELIA MEMORIAL SCHOOL (BROADWAY)
課外活動須知
Notice of ECA

學會制度

- 1 各學會必須成立幹事會，幹事會的基本成員如下：主席一名、副主席一名及兩名幹事。
- 2 各學會的會員人數以六人爲下限（包括幹事會成員）。
- 3 各學會的活動、出席人數及會議必須記錄於《活動紀錄簿》內。
- 4 各學會的校內小組活動，平均每星期一次，每次約一小時。每學期終須將《活動紀錄簿》(藍簿)交回校務處。
- 5 各學會的財物須由老師收藏。
6. 學會導師須在每學期編修會員名單及表現。

Clubs' System

- 1 All clubs and teams should set a committee; the members can be one chairperson, one vice-chairperson, and two committee members.
- 2 The minimum numbers of members are 6.
- 3 All clubs' activities, number of members present, and meeting should be recorded into Activities Record Book.
- 4 Clubs' activities are usually held averagely once a week and the duration time is one hour. Please return the Activities Record Book to General Office at the end of each term.
- 5 Teachers should keep the properties of clubs.
- 6 Supervisors are required to maintain the member list and performance of members in each term. The followings are the reference criteria.

Performance	Attendance	Involvement
Excellent	> = 80%	Very High
Good	80% > x > = 60%	High
Satisfactory	60% > x > = 40%	Moderate
Need improvement	Below 40%	Seldom

活動守則

Regulations for Activities

1. 所有校內非經常性活動(如班際球類比賽、中文周、歌唱比賽等)，都必須於一星期前通知校務處。(表格一)
2. 各學會的校外活動及比賽須有教師隨隊，並須於兩個星期前向校長申請，應書面通知家長。
3. 學生必須穿著指定之服裝及帶備應用之物品出席學會的集會。
4. 導師應指示學生嚴格遵守政府有關部門規定之各科活動安全守則及郊野活動守則。一切活動均以安全第一為大前提，詳情可向課外活動組查詢。
5. 學會舉行郊外或野外活動，須於三個星期前通知校長，並填活動通知書，報告活動詳情：包括參加人數及平均年齡、活動地點及時間、隨隊教師姓名，以便轉呈當地警署備案，以符手續，以策安全，詳情可向課外活動組查詢。另再發家長通知書。
6. 學會可向會員收取費用，如學會會費、活動費用，應盡量以小額為原則。
7. 學會舉辦活動所需用之器材，如電視、錄影機等，學會導師須預先一星期向校務處申請借用。
8. 學會如希望借用額外場地，如禮堂、體育館，導師須預先一星期向校方申請借用，申請借用體育館表格可於校務處索取。(表格二)

- 1 All non-regular activities should be informed to General Office 1 week in advance. (Form 1)
- 2 Teachers should accompany students for external activities and competitions, and inform Principal two weeks in advance.
- 3 Students should wear proper uniform and bring along required materials for the activities.
- 4 Teachers should follow the safety measures of Education and Manpower Bureau. Teachers can consult ECA Group.
- 5 For outdoor activities, teachers should inform Principal 3 weeks in advance. Please fill in the School Outings Notification Form including number of participants, age range of participants, activities area and date, name of teachers and their mobile phone no. for the purpose of informing Police. Then issuing Parents' Notice is compulsory.
- 6 Clubs can collect some money for the expense of the clubs
- 7 Clubs should inform General Office 1 week in advance to borrow equipment likes TV, Video cassettes.
- 8 If clubs want to use school hall or gymnasium, teachers should apply 1 week in advance and fill form 2.

Important Note: For the safety of students, please read the **Activity Guidelines & Safety Measures during School Activities at the following web sites:**

For Chinese: <http://www.emb.gov.hk/index.aspx?nodeid=242&langno=2>

For English: <http://www.emb.gov.hk/index.aspx?nodeID=242&langno=1>

Or you can go to **school\$** to find **Life Wide Learning folder** to read more activity information.

DELIA MEMORIAL SCHOOL (BROADWAY)
Extra-curricular Activities (2006-2007)

Clubs		Supervisors		Clubs		Supervisors	
Services				Academics			
1. Road Safety Patrol	Mr. Tsang K H Mr. Sye S K / Ms Wong P K	1. Chinese Culture	Mrs. Kwok H M F				
2. Scouts	Mr. Chow W M / Mr. Kwok K F / Ms Chiu S W	2. English	Ms Tse C Y Ms Chow S Y				
3. Community Youth Club	Mr. Sung S M	3. Science & Mathematics	Ms Sze S Y				
4. Prefect	Mr. Wong C W	4. Computer	Mr. Lo K B				
5. SWA	Mr. Chow S Y	5. French	Mrs. Leblanc				
6. Junior Police Call	Mr. Andy Fung						
Sports				Interests			
1. Taekwondo	Mr. Tsui K Y	1. Drama Club	Ms Lynch Ms Leung Y M				
2. Sports Club	Mr. Cheung H H	2. Arts Club	Ms Szeto S S				
3. Athletics Team	Mr. Cheung H H Mr. Wong C M	3. Music Club	Ms Yeung Y Y				
4. Badminton Team	Ms Yung K M	4. Library Club	Mr. Lau K C				
5. Basketball Team (Boys)	Mr. Ki W Y	5. Lion Dance Club	Mr. Lee W L				
6. Basketball Team (Girls)	Mr. Ki W Y	6. Rock Band Club	Ms Julie				
7. Swimming Team	Ms Wong C M Mr. Nick Crowe Alexander	7. Astronomy Club	Ms Kwong Y S				
8. Table Tennis Team	Mr. Ting P Y	8. Dancing Club	Ms Sithi				
9. Soccer Team	Mr. Lo K F Mr. Wong C W	9. Magic Club	Mr. Kot K C				
10. Cricket Team	Mr. Matthew	10. Cheering Team	Ms Cheung W S Ms Wan K M				
11. Volleyball	Ms Paula	11. Ballroom Dance	Ms Fong L L / Ms Cheung K M				
12. Rugby Team	Mr. Tsang K H	12. Cooking Club	Ms Kwong K Y				
13. Martial Arts	Mr. Cheung H H	13. Kindness Club	Ms Nicolas				

Locations and Time of Activities

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Table-tennis (H) 4:00 p.m. – 6:00 p.m.	Music Club (Music) 3:30 – 5:30 p.m.	Rock Band (B & G) 2:30 p.m. – 5:00 p.m.	Rock Band (B & G) 3:30 p.m. – 5:00 p.m.	Music Club (Music) 3:30 – 5:30 p.m.	Basketball (G) 10:00 a.m. – 12:00 noon Boys
Cheering (G) 3:30 p.m. – 5:00 p.m.	Athletics (G / L) 3:30 p.m. – 5:00 p.m.	Magic (Bio. lab) 2:30 p.m. – 3:30 p.m.	Volleyball (G) 3:30 p.m. – 5:30 p.m.	Badminton (G) 3:30 p.m. – 5:00 p.m.	Scout (202) 12:30 p.m. – 2:30 p.m.
French (IS Lab) 3:30 p.m. – 4:30 p.m.	Chinese (IS lab) 3:30 p.m. – 4:30 p.m.	Cricket (Pak) 3:30 p.m. – 5:30 p.m.	Astronomy (Physic) 3:30 p.m. – 5:00 p.m.	English (IS room) 3:30 p.m. – 4:30 p.m.	Taekwondo (G) 12:30 p.m. – 2:30 p.m.
Soccer (L) 3:30 p.m. – 5:30 p.m.	Science (Bio Lab) 3:30 p.m. – 4:30 p.m.	Dancing (D) 2:30 p.m. – 4:00 p.m.	Swimming (L) 3:30 p.m. – 5:00 p.m.	Library (Library) 3:30 p.m. – 4:30 p.m.	Athletics (G) 8:00 a.m. – 10:00 a.m.
Basketball (G) Girls 3:30 p.m. – 5:30 p.m.	Swimming (L) 3:30 p.m. – 5:00 p.m.	Basketball (L) 3:00 p.m. – 4:00 p.m. Boys	Soccer (L) 3:30 p.m. – 5:30 p.m.	Lion Dance 3:30 p.m. – 5:00 p.m.	
Arts (Art Room) 3:30 p.m. – 4:30 p.m.	Martial Arts (H / G) 4:00 p.m. – 5:30 p.m.	Badminton (PHSt) 3:00 p.m. – 5:00 p.m.	Ballroom Dance (H) 4:00 p.m. – 5:30 p.m.	Rugby (L / G) 3:30 p.m. – 5:30 p.m.	
	Cricket (L / G) 3:30 p.m. – 5:00 p.m.		Cooking (IS Room) 3:30 p.m. – 4:30 p.m.		

Activities Period 1: 20th September, 2006 – 16th December, 2006

Activities Period 2: 26th Feb, 2007 – 2nd June, 2007

Locations: G - School Gymnasium H - School Hall D - Dancing Rm LCKG - Lai Chi Kok Gymnasium
 C - Computer Room PEST - Pei Ho Street Gymnasium Pak - Pakistan Club B & G - Boys & Girls Club

地利亞修女紀念學校(百老匯)

DELIA MEMORIAL SCHOOL (BROADWAY)

表格一: 校內活動申請表

Form 1: Application form of school internal activities

活動名稱Name of activity: _____

主辦單位Unit held : _____

日期Date : _____

活動時地Time & Venue : _____

備註Remarks : _____

負責老師Teacher in-charge : _____

日期Date: _____

簽署Signature: _____

地利亞修女紀念學校(百老匯)

DELIA MEMORIAL SCHOOL (BROADWAY)

表格一: 校內活動申請表

Form 1: Application form of school internal activities

活動名稱Name of activity: _____

主辦單位Unit held : _____

日期Date : _____

活動時地Time & Venue : _____

備註Remarks : _____

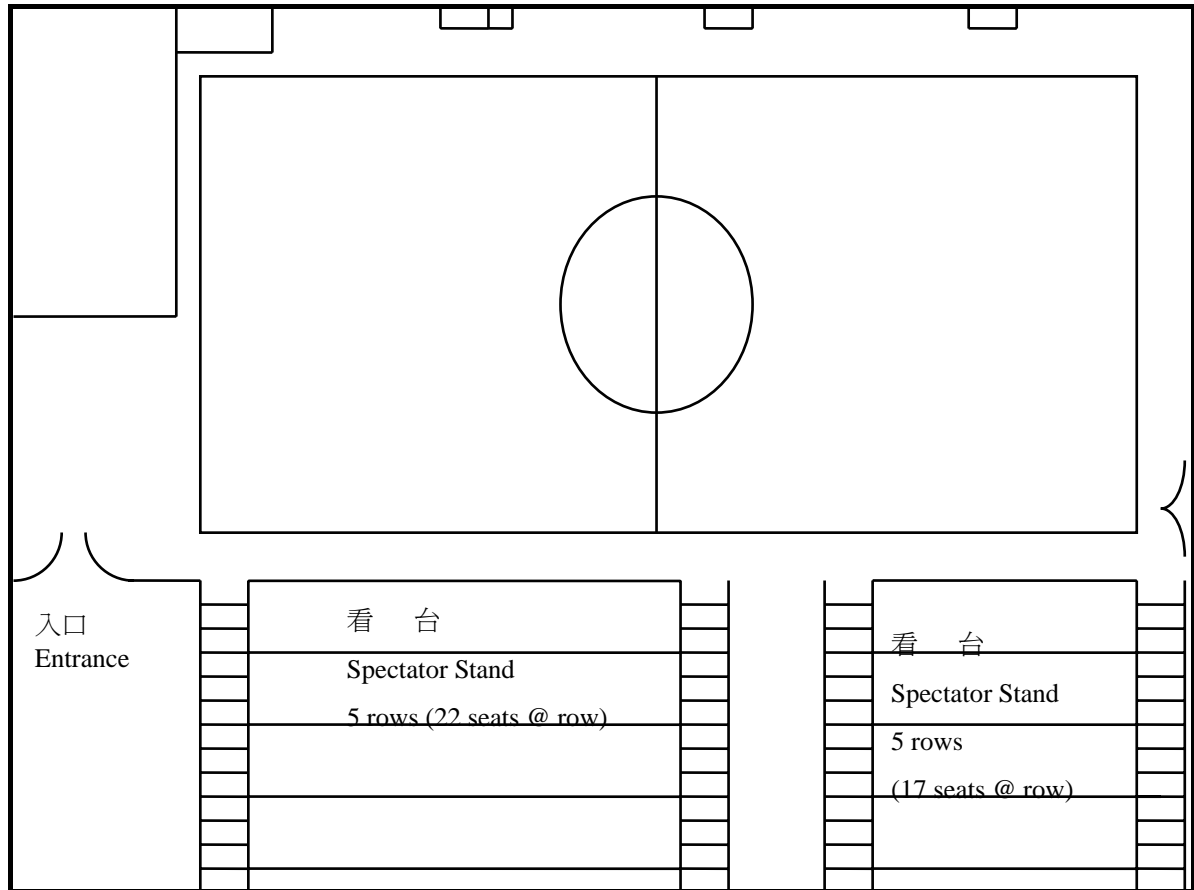
負責老師Teacher in-charge : _____

日期Date: _____

簽署Signature: _____

地利亞修女紀念學校(百老匯)
 DELIA MEMORIAL SCHOOL (BROADWAY)
 表格二: 體育館場地器材運用圖表
Form 2: Uses of Gymnasium & equipment

Name of activity: _____ Date: _____ Time of setting: _____
 活動名稱: _____ 日期: _____ 場地佈置時間: _____
 Time of activity: _____ Teacher in-charge: _____ Assisting teachers: _____
 活動時間: _____ 負責老師: _____ 協助老師: _____



所需器材 Equipment:

New Audio system 新音響組合: _____	Standing Board 企板 _____	Table Tennis Desk 乒乓球檯: _____
Gymnasium Audio 體育館音響: _____	Blackboard 黑板: _____	Standing Stand 朗誦梯級: _____
Projector White Board 投影白板: _____	School Badge Cover 檯布(校徽): _____	Performance Stage 表演台: _____
Projector 投影機: _____	Chair 學生椅: _____	Others 其他: _____
Laser Dish Player 鐳射唱盤 _____	Desk 學生檯: _____	
Wireless Microphone 無線咪組合: _____	Flowers' Decoration 花籃: _____	
Overhead Projector 高映機: _____	Computer 電腦: _____	

***Please return to General Office after completion)**
(填妥後請交回校務處)

地利亞修女紀念學校 (百老匯)
家長通知書

敬啟者： 貴子弟（姓名：_____ 班別：_____）將參加由
本校主辦之_____活動。

茲將有關是次活動的資料詳列如下：

一. 活動地點：_____

二. 日期：_____年_____月_____日（星期_____）

三. 集合時地：_____（_____ a.m./p.m.）

四. 解散時地：_____（_____ a.m./p.m.）

五. 費用：_____元

六. 備注：_____

如 台端贊成 貴子弟參加，請於_____月_____日(星期_____)前著 貴子弟將填妥回條/及費用交回班主任/校務處/_____老師，以便辦理手續。

此致
貴家長 台鑒

校長陳鉅培博士謹啟

_____年_____月_____日

✂

回 條

敬覆者：本人批准/不批准敝子弟（姓名：_____ 班別：_____）

參加由 貴校_____主辦之_____活動。

此覆
地利亞修女紀念學校(百老匯)

簽署：_____

家長姓名：_____

_____年_____月_____日

*將不適合的刪除

DELIA MEMORIAL SCHOOL (BROADWAY)
NOTICE TO PARENTS / GUARDIANS

Date: _____

Dear Parents / Guardians,

Your child/ward _____ of S_____ class will take part in the activity _____. Details are as follows:

- (1) Date : _____ ()
- (2) Venue : _____
- (3) Gathering Place/Time : _____ (a.m./p.m.)
- (4) Dismissal Place/Time : _____ (a.m./p.m.)
- (5) Expense : _____
- (6) Remarks: _____

Please return the reply slip / and expense to the Class Teacher / General Office / _____ on or before _____. Please remind your child/ward to attend the activity punctually and beware of safety. Thank you for your kind attention.

Yours faithfully,

Dr. CHAN KUI PUI
Principal



Reply Slip

Date: _____

Dear Sir,

I agree / do not agree* my child/ward _____ of S_____ class to take part in the activity _____.

Signature: _____

Name of Parent / Guardian: _____

*Please delete where inappropriate

To: Hing Yip Tour Transp Co.

致： 興業旅運公司

Fax 27794708

Tel 27789246 / 94539128

由： 地利亞修女紀念學校（百老匯）_____老師

地址：美孚新村80-86號

Fax 27851895

Tel 27422028

From: Mr./ Ms _____

Date 日期： / /

租旅遊巴士Coach Hiring

車費 Fee	日期 Date	出發地 Place of gathering (車牌號碼 Vehicle no.)	目的地 Destination	車輛數量 No of coach (人數 no of people)	出發時間 Time of gathering	回程時間 Time of returning
	9/2/2004 星期一 Monday	本校 School	Sai Kung Pier	大車一部 one large coach	12:30 p.m.	3:30 p.m.

*請盡快回覆各項價錢